SOUTHCREST
CHRISTIAN SCHOOL

Dear Applicant:

Please complete the attached application for employment. I would appreciate it if you would leave your name and phone number with the school secretary.

If you have any questions regarding the information requested, please call our school office, and we will be happy to assist you.

Thank you,

Linda Merriott

Linda Merriott
Principal

3801 South Loop 289 Lubbock, Texas 79423 (806) 797-7400 Fax (806)-776-0546

INITIAL APPLICATION

Your interest in Southcrest Christian School is appreciated. We invite you to fill out this initial application and return it to our school office. If an opening occurs for which it appears you may qualify, we will contact you for an interview. Qualified applicants are employed without regard to race, color, ethnic background, or national origin.

We realize that the key to a successful Christian school is its staff. We are grateful for those who are professionally qualified, who really love children, and who (by the pattern of their lives) are Christian role models. Luke 6:40

We look forward to receiving your initial application. Thank you for your interest in the ministry of our school. It is our prayer that God will fulfill His perfect will in the lives of all applicants.

APPLICANT'S NAME AND ADDRESS

Full Name _____

Social Security Number _____

Application Date _____ Date Available _____

Current Address _____

Home Phone _____ Cell Phone _____

Best time to call _____

How long have you lived at the above address? _____

Permanent address and phone number if different than current address _____

_____

Please list any additional addresses where you have resided at any time during the past five years.

_____

_____

Please list the grade and/or subject of all certifications held and attach a copy of your present certification record. _____

_____

POSITION DESIRED

_____

How did you hear about the position for which you are applying?

_____

List your special abilities. _____

_____

_____

Future plans: What would you like to be doing five years from now?

_____

_____

CHRISTIAN BACKGROUND

Please complete your Christian testimony on the **BOOK OF LIFE** page (next page).

Do you believe the Bible to be the **ONLY** inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct?

_____

Please read carefully our **STATEMENT OF FAITH** (attached) and indicate below your degree of support.

_____ I fully support the Statement as written without mental reservations.

_____ I support the Statement accept for the area(s) listed and explained on a separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

_____
Signature

BOOK OF LIFE

I, _____, have the confidence that if I were to die today, I would spend eternity in Heaven because I have asked Jesus into my life to be my Savior.

"I write these things to you who believe in the name of the Son of God so that you may know that you have eternal life." I John 5:13

If I were to die today and stand before God and He were to say to me, "why should I let you into my heaven?" I would respond _____

_____

_____

As best as I recall about asking Jesus to be my Savior, this took place at _____
When I was _____ years of age. When I think about that important event, I remember

_____

_____

_____

Since I received Christ, I can see God's hand at work changing me and equipping me for His service in the following ways: _____

_____

_____

I was scripturally baptized at _____

Approximate date _____

List some of the people who the Lord used to bring me to Christ. _____

_____

_____

_____
Signature

STATEMENT OF FAITH

WE BELIEVE the Bible to be the inspired, the only infallible, inerrant Word of God (2 Timothy 3:15; 2 Peter 1:21).

WE BELIEVE there is only one God, eternally existent in three persons - Father, Son, and Holy Spirit (Genesis 1:1; Matthew 28:19; John 10:30).

WE BELIEVE in the deity of Christ (John 10:33); His virgin birth (Isaiah 7:14; Matthew 1:23; Luke 1:35); His sinless life (Hebrews 4:15; 7:26); His miracles (John 2:11); His vicarious and atoning death (1 Corinthians 14:3; Ephesians 1:7; Hebrews 2:9); His resurrection (John 11; 25;
1 Corinthians 15:4); His ascension to the right hand of the Father (Mark 16:19); His personal return in power and glory (Acts 1:11; Revelation 19:11).

WE BELIEVE in the absolute necessity of regeneration by the Holy Spirit for salvation because of the exceeding sinfulness of human nature and that men are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone we are saved (John 3:16-19; Romans 3:23; Romans 5:8-9; Ephesians 2:8-10; Titus 3:15).

WE BELIEVE in the resurrection of both the saved and lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation (John 5:28-29).

WE BELIEVE in the spiritual unity of believers in our Lord Jesus Christ (Romans 8:9;
1 Corinthians 12:12-13; Galatians 3:26-28).

WE BELIEVE in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life (Romans 8:13-14; 1 Corinthians 3:16; 6:19-20; Ephesians 4:39; 5:18).

WE BELIEVE that all true believers endure to the end. Those whom God has accepted in Christ, and sanctified by His Spirit, never fall away from the state of grace, but shall persevere to the end. Believers may fall into sin through neglect and temptation, whereby they grieve the Spirit, impair their graces and comforts, bring reproach on the cause of Christ, and temporal judgments on themselves, yet they shall be kept by the power of God through faith and salvation. (Genesis 12:1-3; Exodus 19:5-8; 1 Samuel 8:4-7,19-22; Isaiah 5:1-7; Matthew 16:18-19, 25:34; Luke 1:68-79, 2:29-32, 24:44-48; John 1:12-14.

WE BELIEVE marriage is a covenant between one man and one woman and God immutably bestows gender upon each person as male or female to reflect His image. (Genesis 2:22-24)

CHURCH SERVICE

Denominational preference _____

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

What church activities are you involved in and with what degree of regularity? _____

_____

_____

What other Christian service have you done since becoming a Christian? _____

_____

_____

What is your attitude toward working with those of other races and those of other denominational beliefs? _____

_____

_____

_____

To what extent should a Christian school employee be active in **his/her** church activities?

_____

_____

Describe your routine of personal Bible study and prayer life. _____

_____

_____

What books have you read recently that has helped you spiritually? _____

_____

_____

PROFESSIONAL QUESTIONS

Please attach documentation of the following information.

Degree Date Received Issuing Institute

_____

_____

_____

_____

Your Major(s)

_____

Your Minor(s)

_____

Cumulative Grade Point Average: Bachelors _____ Graduate work _____

Post-graduate hours complete _____

Please list any experience you have had that might pertain to the Christian school setting.

_____

_____

List any books or articles that you have read recently that have helped you to grow professionally. _____

_____

What do you know about Christian education and what is your attitude toward it?

_____

_____

What areas do you feel are your strengths?

_____

_____

_____

_____

_____

What areas do you feel are your weaknesses?

_____

_____

_____

_____

_____

What do you believe about the origin of the earth and mankind?

_____

_____

_____

_____

_____

_____

Please summarize any additional information that you would like to present regarding your application for this position.

_____

_____

_____

_____

_____

_____

EMPLOYMENT HISTORY

Starting with your current employer and working backwards, list all employment for the last ten years. If necessary, you may make copies of this page or follow the same format on the reverse side.

1. Employer_____

   Position _____ Dates of employment _____

   Address _____

   Supervisor's Name _____ Phone _____

   Reason for leaving _____

2. Employer_____

   Position _____ Dates of employment _____

   Address _____

   Supervisor's Name _____ Phone _____

   Reason for leaving _____

3. Employer_____

   Position _____ Dates of employment _____

   Address _____

   Supervisor's Name _____ Phone _____

   Reason for leaving _____

4. Employer_____

   Position _____ Dates of employment _____

   Address _____

   Supervisor's Name _____ Phone _____

   Reason for leaving _____

Have you ever worked under a different name for any of the employers you have listed? If so, what name or names? _____

_____

PERSONAL REFERENCES

You will need to sign the Reference Release form that is attached and return it with this application. Do not list family members or relatives for references.

References: Give three references that are qualified to speak of your spiritual experience and Christian service. List your current past first.

1. Name _____ Position _____
   Address _____ _____
   Phone_____

2. Name _____ Position _____
   Address _____ _____
   Phone_____

3. Name _____ Position _____
   Address _____ _____
   Phone_____

Give three references that are qualified to speak of your business or professional training and experience. List your current or most recent supervisor first.

1. Name _____ Position _____
   Address _____ _____
   Phone_____

2. Name _____ Position _____
   Address _____ _____
   Phone_____

3. Name _____ Position _____
   Address _____ _____
   Phone_____

Authorization to Release Reference Information

I have made application for a position as _____ with Southcrest Christian School. I have authorized the school to thoroughly investigate references, work records, evaluations, education, and other matters related to my suitability for employment.

I authorize my former employers and references to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment without giving me prior notice of such disclosure.

In addition, I hereby release the Southcrest Christian School, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.

I waive the right to ever personally view any references given to Southcrest Christian School.

I certify that have carefully read and do understand the above statements.

_____

Applicant's Name (Print)

_____

Applicant's Signature

_____

Date

DISCLOSURE and AUTHORIZATION – BACKGROUND INVESTIGATION

In connection with my application for employment or to serve as a volunteer with **Southcrest Baptist Church or Southcrest Christian School**, I understand that a "consumer report" and/or "investigative consumer report", as defined by the Fair Credit Reporting Act (15 U.S.C. § 1681), will be requested by Client for employment or volunteer purposes, whichever is applicable, from Protect My Ministry, Inc., ("Protect My Ministry"), a consumer reporting agency as defined by the Fair Credit Reporting Act. These reports may include information as to my character, general reputation, personal characteristics or mode of living, whichever are applicable. They may involve interviews with sources such as my neighbors, friends or associates. The report may also contain information about me relating to my criminal history, credit history, driving and/or motor vehicle records, social security number verification, verification of education or employment history, worker's compensation (only after a conditional job offer) or other background checks. Such reports may be obtained at any time after receipt of this Disclosure and Authorization and if I am hired or serve as a volunteer, whichever is applicable, throughout the course of my employment or volunteer service, as permitted by law and unless revoked by me in writing. Client also reserves the right to share my report with any third-party with whom I will be placed to work or volunteer with as a representative of Client. I understand that I have the right, upon written request made within a reasonable amount of time after the receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report to Protect My Ministry, Inc., 14499 N. Dale Mabry Hwy., Suite 201 South, Tampa, FL 33618 or 1-800-319-5581. For information about Protect My Ministry's privacy practices, see www.protectmyministry.com.

Acknowledgement and Authorization

By signing below, I authorize Client or its authorized agents to obtain or prepare consumer reports or investigative consumer reports about me. I acknowledge receipt of a copy of the federal notice entitled *A Summary of Your Rights under the Fair Credit Reporting Act* and certify that I have read this Disclosure and Authorization as well as the summary document explaining my rights under the Fair Credit Reporting Act.

FIRST NAME_____ MIDDLE NAME_____

LAST NAME _____ OTHER NAMES USED_____

HOME ADDRESS_____ CITY_____ STATE_____ ZIP_____

SOCIAL SECURITY NUMBER_____ DOB_____

DRIVERS LICENSE NUMBER_____ STATE ISSUED_____

TELEPHONE NUMBER_____

EMAIL ADDRESS_____

SIGNATURE _____ TODAY'S DATE _____